

Elias Motsoaledi Local Municipality

Phone: (013) 262 3056/2643

Fax: (013) 262 5075/2886

P.O. Box 48
Groblersdal
0470



www.eliasmotsoaledi.gov.za

Our Ref: NR Makgata
Ons Verw:

Correspond with the Municipal Manager
Korrespondeer met die Munisipale Bestuurder

ADVERTISEMENT OF CLO POST x1

POSITION: COMMUNITY / PROJECT LIAISON OFFICER FOR THE CONSTRUCTION OF JERUSALEM / MOTSEPHIRI STORMWATER CONTROL ON RHS & LHS (8.8KM)

REMUNERATION: AS PER TENDER DOCUMENT

DUTIES / RESPONSIBILITIES

- To write a progress report and submit to the RE / Municipality every month
- To represent the community and to assist the Contractor, Sub-contractor, the Engineer and the employer with the communication visa-versa
- Should have the ability to read and write, should it become apparent that you are failing to fulfill these duties, you may be relieved of your duties and be replaced by a new PLO
- To be available on a daily basis between the hours 07:00 and 17:00, and at other times as the need arise
- To consult with the Contractor, Sub-contractors and Engineer on a daily basis to determine the labour requirements with regard to payments, skills and conditions of employment
- To identify suitable labour to satisfy the requirements of the Contractor and Sub-contractors
- To be responsible for screening candidates, to inform them of the conditions of temporary employment and to ensure their timeouts reporting for duty
- To ensure that all labour from local community who involved in activities where productivity rates are specified are fully informed regarding the task

MINIMUM REQUIREMENTS

- A complete CV stating the Physical Address
- Certified ID copy
- Certified copy of Grade 12 or ABET Certificate
- Certified copies of Certificates of Qualifications
- Applicants must be local (**Ward 21**) and Proof of Residents must be attached

Applications must be submitted into the tender box at **Groblersdal Infrastructure Office** by the **10th April 2025 at 14H00**, that is the closing date. For enquiries, please contact PMU Manager Mr. F.M Debeila at 013 262 3056.

Yours faithfully


Ms. NR Makgata Pr Tech Eng.
Municipal Manager

Physical Address: 2nd Grobler Avenue Groblersdal 0470.

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ADVERTISEMENT OF CLO POST x1

POSITION: COMMUNITY / PROJECT LIAISON OFFICER FOR THE UPGRADE OF GRAVEL ROAD TO PAVEMENT AND STORMWATER CONTROL ON RHS & LHS AT MOTETI VILLAGE

REMUNERATION: AS PER TENDER DOCUMENT

DUTIES / RESPONSIBILITIES

- To write a progress report and submit to the RE / Municipality every month
- To represent the community and to assist the Contractor, Sub-contractor, the Engineer and the employer with the communication visa-versa
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- To be responsible for screening candidates, to inform them of the conditions of temporary employment and to ensure their timeouts reporting for duty
- To ensure that all labour from local community who involved in activities where productivity rates are specified are fully informed regarding the task

MINIMUM REQUIREMENTS

- A complete CV stating the Physical Address
- Certified ID copy
- Certified copy of Grade 12 or ABET Certificate
- Certified copies of Certificates of Qualifications
- Applicants must be local (**Ward 02**) and Proof of Residents must be attached

Applications must be submitted into the tender box at **Groblersdal Infrastructure Office** by the **10th April 2025 at 14H00**, that is the closing date. For enquiries, please contact PMU Manager Mr. F.M Debeila at 013 262 3056.

Yours faithfully

**Ms. NR Makgata Pr Tech Eng.
Municipal Manager**

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ADVERTISEMENT OF CLO POST x1

POSITION: COMMUNITY / PROJECT LIAISON OFFICER FOR THE RE-CONSTRUCTION OF CULVERT BRIDGE AT KGOBOKWANE VILLAGE

REMUNERATION: AS PER TENDER DOCUMENT

DUTIES / RESPONSIBILITIES


- To write a progress report and submit to the RE / Municipality every month
- To represent the community and to assist the Contractor, Sub-contractor, the Engineer and the employer with the communication visa-versa
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- To identify suitable labour to satisfy the requirements of the Contractor and Sub-contractors
- To be responsible for screening candidates, to inform them of the conditions of temporary employment and to ensure their timeouts reporting for duty
- To ensure that all labour from local community who involved in activities where productivity rates are specified are fully informed regarding the task

MINIMUM REQUIREMENTS

- A complete CV stating the Physical Address
- Certified ID copy
- Certified copy of Grade 12 or ABET Certificate
- Certified copies of Certificates of Qualifications
- Applicants must be local (Ward 03) and Proof of Residents must be attached

Applications must be submitted into the tender box at Groblersdal Infrastructure Office by the 10th April 2025 at 14H00, that is the closing date. For enquiries, please contact PMU Manager Mr. F.M Debeila at 013 262 3056.

Yours faithfully


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Municipal Manager

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